Mail to: 531 N Center Ave., Ste. 102, Somerset, PA 15501 **Phone:** 814-443-3638
Email: info@flyfishingshow.com **website:** www.flyfishingshow.com

Non-Profit Contract 2027

Dear Organization Coordinator:

We welcome you to participate in our Fly Fishing Show®. You will find an attached contract to fill out and return. **Please don't forget to provide your 501c3 EIN #. If you do not have one please use your national or state group's number for our bookkeeping purposes.**

It has been a tradition of the show to give group discounts to your club. If you purchase a block of **20 t**ickets or more, you can receive show tickets for $15 each. We mail these tickets out to your group, so get back to us in a timely fashion before the show approaches. Please place your orders two to three weeks in advance.

Important Details

1. We provide the space, but **you must bring your own tables or displays. The tables must be covered and skirted to maintain the look of the show.** You can also order tables completely furnished and skirted from our show decorators. These order forms are located on our website under the link for Exhibitor Information, choose the Service Kit for the city in which you are attending. We also send them via e-newsletter to the email submitted on your contract.
2. Each group gets **5 worker admittances per day or a total of 4 badges** to man their booth. Additional workers are $15 each per day. Refer to the Exhibitor Kit for details on submission.
3. Electricity must be purchased if you need it. Early purchase of electricity is reduced at all shows.
4. Also, we insist that no "hawking" take place in the aisles. All other paying exhibitors are confined to their booths and can't stop people in the aisles. Violating this rule will hurt your return invitation.
5. The show provides demos, talks, and classes, so if you consider teaching something, we must know to avoid confusion and duplication. Our rooms are all rented and paid for by the show, but if we aren't using one, we may be able to provide it for your use. Check with us.
6. Please be sure to refer to the Exhibitor Kit for further details on exhibitor orders.

We look forward to another great year and hope you can join us. Please mention the shows at your meetings, in your newsletters, emails, and social media channels. You will get show brochures prior to the show to distribute at your meetings. Working together we can promote our sport for all to enjoy.

Sincerely,
Ben Furimsky
Fly Fishing Show®
President

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2027 Non-Profit Fly Fishing Show® Contract

Please Mark an "X" next to the show(s) you want to attend.

☐ **Athens, GA – January 9 & 10 - $200, After September 1st - $250**

☐ **Marlborough, MA – January 15, 16, & 17 - $200, After September 1st - $250**

☐ **Edison, NJ - January 22, 23, & 24 - $200, After September 1st - $250**

☐ **Denver, CO – February 5, 6 & 7 - $200, After September 1st - $250**

☐ **Pleasanton, CA – February 26, 27 & 28 - $200, After September 1st - $250**

☐ **Lancaster, PA – March 13 & 14 - $200, After September 1st - $250**

_____ _____

Name of Organization/Group **501c3 / EIN #**

_____

Coordinator Name (Contact person for receiving all show information and communications)

_____

Address (to appear on our website and promotional information)

_____

City **State** **Zip**

E-Mail address: _____

Phone # _____ **Cell #** _____

Website: _____

Where do you want Brochures and other show information mailed <u>if different than above?</u>

_____

_____

Area of Conservation/Education Pertaining to Fly Fishing (Must Complete for booth Placement):

_____

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PAYMENT INFO

Name of Company: _____

Name on Card: _____

Credit Card Number:

Visa/MasterCard/Amex/Discover: _____

Expires: _____/_____ **Security code:** _____ **Billing Zip Code:** _____

Signature_____

☐ **Charge FULL booth payment now ($200 per show, $250 per show after September 1st)**

☐ **Check Enclosed (MAKE CHECKS PAYABLE TO: THE FLY FISHING SHOW)**

☐ **Invoice me. Full Booth Payment due upon receipt.**

*****Contracts without payment will not be processed until payment is received.**

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Terms and Conditions

PLEASE READ CAREFULLY ALL TERMS WITHIN AND RETURN COMPLETED AGREEMENT WITH YOUR CONTRACT

I _____, acting on behalf of _____,
Contact Name **Exhibiting Company Name**
requesting exhibitor space at the 2027 Fly Fishing Show®, hereby agree to the following terms.

Exhibitors are responsible for licensing and tax collection.
Booth set up: Each exhibitor is responsible for transportation, set-up, and take down of their exhibit space, materials (banners, displays, etc.). No tape, tacks, staples, or nails may be used. No exceptions. Exhibitors will be responsible for any damage in their area! No display material is allowed outside of the booth area unless sponsorship programs are arranged.

No Holds: I understand that the Fly Fishing Show® does not hold any booth space(s) without a completed contract AND deposit.

Returning Exhibitors of the Fly Fishing Show® from the year prior: Returning exhibitors have priority until June 1st 2026 to reserve the exact same spaces and show locations as they occupied in the previous year.

Adding Shows and Additional Booth Spaces: Returning exhibitors have priority until June 1st 2026 to add additional shows and add additional booth spaces at all open shows, based on availability and processed on a first come first serve basis. We will begin accepting new exhibitors beginning June 1st 2026.

New Exhibitors: New exhibitors can apply at any time; however, new exhibitor contracts will not begin to be processed until June 1st 2026, after all returning exhibitor contracts received by June 1st 2026 have been fully processed. Contracts will be processed on a first come first serve basis and based on availability. If a show has no spaces available, exhibitors will be placed on a wait list in the order in which their contract was received. New exhibitors agree to the same terms within this agreement as returning exhibitors.

Late Payment Fee: Final payment is due by **September 1st, 2026** and any unpaid balance after this date is considered to be late (whether a new exhibitor or returning). I understand that any unpaid balance is subject to a $50 monthly late fee beginning on **September 1st, 2026**. The Fly Fishing Show® reserves the right to sell a contracted booth space if the balance (including any additional fees) is not paid in full by December 15th 2026 without notice. The Fly Fishing Show® will take all necessary legal steps to collect any unpaid balances.

Refunds to Credit Cards: All refunds issued to credit cards will be deducted a 5% processing fee.

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Transfers from one show to another: I understand that I am entering in to a binding contract with the Fly Fishing Show® to be an exhibitor at the 2027 Fly Fishing Show(s)® marked on page 1 of this agreement. If I need to transfer my space, I agree to notify the Fly Fishing Show® promptly and abide by the following transfer schedule:

- No Fee prior to **September 1st, 2026**
- $50/booth transfer fee will be charged from **September 1st, 2026** until 30 days prior to the date of the show you are transferring from.
- 30 days or less prior to the date of the show you are transferring from – You will need to pay for the new show in full and NO CREDIT WILL BE ISSUED on the show you are transferring out of UNTIL YOUR EMPTY SPACE(S) HAVE BEEN FILLED. Once your space(s) has been sold, you will receive a refund on the additional booth fee less a $50/booth transfer fee. If the booth space from the show you are transferring from is NOT RE-SOLD, NO REFUND WILL BE ISSUED.
- If you opt to take a credit for another year rather than a refund, this DOES NOT guarantee you a space in the next upcoming show. YOU MUST STILL complete a contract and return it to us to secure a space. We cannot guarantee availability in any show. Please note that some shows sell out earlier than others. We recommend early registration.
-

Booth sharing: Booth sharing is not permitted without prior consent of the show director. The Fly Fishing Show® reserves the right to remove an exhibitor(s) from the show at any time without refund for subletting or sharing their booth space without prior consent. Booth sharing fees apply.

Cancellations: I understand that I am entering into a binding contract with the Fly Fishing Show® to be an exhibitor at the 2027 Fly Fishing Show® marked on page 1 of this agreement. If I need to cancel one or multiple booth spaces, I agree to notify The Fly Fishing Show® promptly and abide by the following cancellation schedule:

- Full refunds/credit memo will be issued prior to **September 1st, 2026.**
- $50/booth cancellation fee will be charged from **September 1st, 2026** until October 15 until 60 days prior to the date of the show you are canceling.
- 60 days or less prior to the date of the show you are canceling – NO REFUND WILL BE ISSUED UNTIL YOUR EMPTY SPACE(S) HAVE BEEN FILLED. Once your space has been sold, you will receive a refund less a $50/booth cancellation fee.
- If the booth space is NOT RE-SOLD, NO REFUND WILL BE ISSUED.
- If you do not show up to a show for any reason, NO REFUND WILL BE ISSUED.
- If you opt to take a credit for another year rather than a refund, this DOES NOT guarantee you a space in the next upcoming show. YOU MUST STILL complete a contract and return it to us to secure a space. We cannot guarantee availability in any show. Please note that some shows sell out earlier than others. Early registration is suggested.
- In the event that the event is postponed because of any occurrence not occasioned by the conduct of the Organizer or Exhibitor, whether by an act of nature, the result of war, riot, civil commotion or the conduct of any person not party to this lease, the performance of the parties under this agreement will be excused for such period as is reasonably necessary after such occurrence to remedy the effect thereof. In the event that such occurrence results in cancellation of the event, the obligations of the parties under this agreement will be terminated and all rental payments made under this lease will be refunded to Exhibitor less a pro rata share of expenses actually incurred by the Organizer.

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Space Assignments & Sublease: Organizer will assign exhibit space on a first-come, first-served basis. Organizer will make a best effort to accommodate any exhibitor booth space requests and special needs but reserves the right to change the location assignment any time prior to the exhibition dates as deemed necessary. Exhibitor will not sublet exhibit space or equipment provided by the Organizer or assign this lease.

Insurance: The Exhibitor shall hold the Organizers and Show facility harmless from any damage, expense or liability arising out of the Exhibitor's occupancy of the licensed space whether or not such activities shall occur in the licensed space, the building, the parking lot or elsewhere.

Labor Agreements: The Exhibitor agrees to observe all union contracts and labor relation agreements in force, agreements between the Organizers, official contractor serving companies and the building in which the Show will take place and the labor laws of the jurisdiction in which the building is located.

Booths cannot be taken down prior to show closing without approval from management. Any damage, theft or injury for early breakdown will be the responsibility of the exhibitor and will not be covered by event holder insurance. Additional fines of $250/30 minutes will be incurred. Payment info will be held on file and billed if breakdown occurs prior to closing.

Collection Expense: In any action to recover any past-due balances, termination fees and/or any other balance due and owing, The Fly Fishing Show shall be entitled to recover all costs and expenses incurred in connection with client's non-payment, including but without limitation, court costs and reasonable collection and attorneys' fees (plus interest accrued thereon).

The company stated in this contract is liable to abide by all terms and conditions within this agreement regardless of whether the contact person signing this agreement, acting on behalf of said company, remains employed by the aforementioned company.

By signing this document, I hereby acknowledge that I have read the document in its entirety and agree to all terms and conditions within.

_____ _____

Printed Name **Company Name**

_____ _____

Signature **Date**

Please keep a copy of the terms and conditions for your records

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2027 Fly Fishing Show® Regulations

These regulations are part of the contract

- Exhibitors may not share booth space without the express approval of the show director, nor may they sell, sub-let, or otherwise assign their space. The exhibitor whose name appears on this contract is the only entity allowed to exhibit in the booth assigned. Violation is cause for immediate dismissal from the show.
- Only those products/services listed on your contract are allowed in your booth and you may promote these only within the confines of your booth. You are not permitted to solicit in the aisles, put out literature in the lobby, or anywhere other than your booth. The director must approve any exceptions.
- Unless the show director gives his express approval the sides of your exhibit extending beyond 5' from the curtain backdrop may not exceed 48 inches in height and Booth back walls may not exceed eight feet in height, plus two feet for signs (Exhibitor must properly cover the backside of any such signs.)
- No partitions, frames or uprights over eight feet in height are allowed in exhibit space unless approved in writing by FFS Management.
- Exhibits must be ready and staffed 15 minutes before the show opens and be manned at all times until show closing.
- Show director will assign all spaces and reserve the right to reassign spaces.
- All exhibits must have their names and booth numbers boldly displayed. You may use the sign we provide or your own.
- Acceptance of this contract by the management is for the year 2027 only.
- All exhibits must be orderly and blend in with the catch and release fly-fishing themes of the show. No animal heads or other animal parts may be displayed except for small portions of animal fur for sale as fly tying materials. In case of any doubt, ask us first.
- All exhibitors must refrain from displaying a "flea market" look. Signs must be professional, and sales should only be a portion of your booth, never an entire booth. Management has the right to have unprofessional signs removed. We recommend show specials not to exceed 30% of your display.
- **Booth tables must be covered and skirted** either by you or our show decorator. Please, no bare undressed tables.
- Use of duct tape or any other adhesive, tacks or staples that are not pre-approved will not be permitted on walls or linens. Any unapproved use may result in damage charges. No damage of any nature may be done to any portion of the Exhibit Hall.
- **Nothing edible or drinkable may be sold, dispensed, or given away without prior approval.**
- Consumption of alcoholic beverages not purchased from a licensed vendor is not permitted and can result in the removal from the show.
- Balloons are not permitted.
- Posters, brochures, cards, or any promotional materials are not permitted outside of the booth space without prior approval from show management.
- **Booths cannot be taken down prior to show closing** without approval from management. Any damage, theft or injury for early breakdown will be the responsibility of the exhibitor and will not be covered by event holder insurance. Additional fines of $250/30 minutes will be incurred.
- The Fly Fishing Show reserves the right to remove exhibitors without notice due to unpaid or past due invoices. However, all past due invoices will remain due per the contract (plus interest accrued, court costs and reasonable collection and attorneys' fees thereon).

The show management will not be held liable to the exhibitor, to his employees to his agent, or to his guests, for any damage, loss, injury from fire, water, storm, adverse weather, electricity, smoke, theft, labor disputes, acts of other exhibitors, acts of the convention center, acts of any governmental agent, or any causes whatsoever beyond the control of The Fly Fishing Show.

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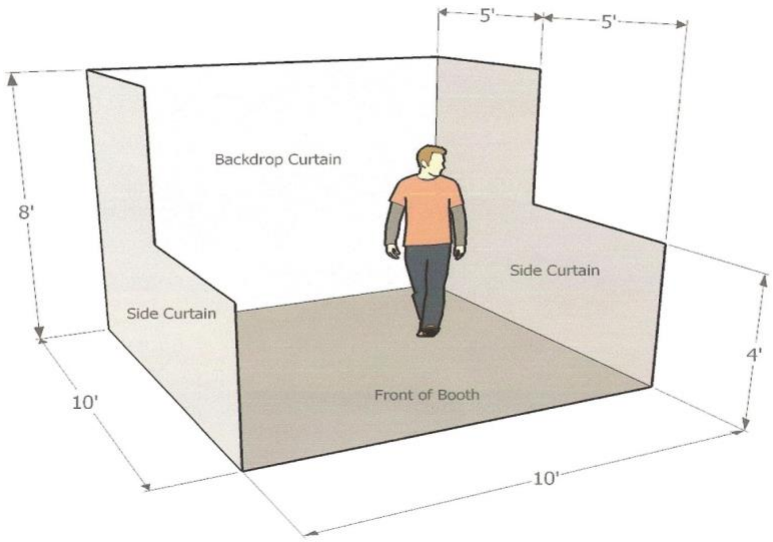
Sample Booth Diagram

*Please note this is a general guideline and some show locations may vary in booth sizing for Non-Profit spaces.



Each booth is a 10' x 10' space, with side curtains, curtain backdrop, and standard sign. Please observe the above guidelines to provide an unobstructed view and reasonable sightline from the aisle for each exhibitor.

Displays over 4' high must be confined to that area of the booth that is at least 5' from the front of the booth.